



## **Statutes of the Foundation Office for Contemporary Art Norway**

### **Centre for the international promotion of contemporary art**

#### **§ 1. Name and legal status**

The Office for Contemporary Art Norway (OCA) is a private, non-profit foundation set up in accordance with the Act of 23 May 1980 No. 11 relating to foundations, etc.

#### **§ 2. Registered Office**

The registered office of the foundation is in Oslo.

#### **§ 3. Object**

The object of the Office for Contemporary Art Norway is to promote and professionalise Norwegian participation in international co-operation in the visual arts by:

- 1) initiating and facilitating participation by individual artists in international networking, collaboration and projects, in accordance with the guidelines laid down by the Ministries.
- 2) promoting Norwegian participation in important biennials and other regular major international visual arts fairs and art exhibitions, and providing funding for Norwegian participation in these events.
- 3) assisting in the presentation of Norwegian contemporary art abroad and facilitating the Norwegian art community's contact with the international art community through studio exchange programmes in Norway and abroad, grant schemes and other measures.
- 4) preparing and organising visits of art experts from abroad.
- 5) handling an application-based grants scheme for Norwegian artists' international projects.
- 6) providing information, issuing publications and holding seminars.
- 7) keeping in close contact with and assisting the Ministry of Foreign Affairs and the Norwegian foreign service stations in connection with international activities in the field of visual arts.

#### **§ 4. Original capital**

The foundation's original capital, minimum NOK 50 000, consists of the movable property provided by the Ministry of Culture and Church Affairs.

## **§ 5. Financing**

The foundation is financed by funds from the Ministry of Foreign Affairs and the Ministry of Culture and Church Affairs within the framework laid down by the Storting at any given time. The foundation may also raise funds from sponsors or other sources.

## **§ 6. Organisation**

The foundation is managed by a board. Day-to-day operations are managed by a director. The director appoints an advisory group, which shall be approved by the board. This group will advise the foundation on such matters as the distribution of grants and project funding.

## **§ 7. Composition of the board**

The board is appointed by the Ministry of Culture and Church Affairs, in collaboration with the Ministry of Foreign Affairs. The board consists of a chair and four board members with personal deputies. The chair is appointed on an independent basis. The other board members and their personal deputies are appointed on the basis of proposals from:

The National Museum of Art  
The Ministry of Foreign Affairs  
The Ministry of Culture and Church Affairs  
Norwegian visual artists\*

\* The artists' representative and deputy are nominated by the Norwegian Association of Visual Artists (NBK) and by the Young Artists' Society (UKS). One shall be appointed from each organisation.

Board members are appointed for a term of four years, and they may be reappointed.

Board members shall be remunerated according to the government remuneration scale for committees (*statens utvalgsregulativ*).

## **§ 8. Duties of the board**

The board draws up long-term strategy for the work of the foundation and establishes general priorities and approaches.

The board is responsible for ensuring that the activities are conducted in accordance with the objects of the foundation and within the financial framework in effect at any given time.

The board has a quorum when the chair and at least two other members are present. For a board decision to be valid, the majority of those present must have cast a favourable vote. In the event of a tied vote, the chair will have a second casting vote.

The board meets at least twice a year and whenever the chair or three members request a meeting. Board members shall be notified of meetings in writing at least one week in advance.

The board appoints the director and other staff. The director is appointed on a four-year contract, which may be extended.

When considered necessary, the board may call in experts, who attend meetings without voting rights.

Minutes shall be recorded of all the board meetings.

## **§ 9. Binding signature**

The joint signatures of the chair and either the director or a board member are binding on the foundation.

## **§ 10. Director**

The director is the artistic and administrative head of the Office for Contemporary Art Norway. The director is responsible for preparing items of business to be submitted to the board.

The director shall always submit to the board any matters that are of major importance to the foundation, any matters that are out of the ordinary, and any matters of principle. If it is not possible to wait for a decision by the board without causing considerable inconvenience to the foundation's activities, the director is authorised to take decisions in consultation with the chair of the board. In such cases, the board shall be informed of the matter as soon as possible.

## **§ 11. Accounts and audits**

The board shall ensure that adequate accounts are kept. The annual accounts, the annual report and the auditor's report are to be submitted to the Ministry of Culture and Church Affairs by 1 May each year.

The foundation's accounts are to be audited by a state-authorised public accountant chosen by the board. The Act of 23 May 1980 No. 11 relating to foundations etc. with appurtenant regulations, and the Act of 14 May 1964 No. 2 relating to audits and auditors, and regulations laid down pursuant thereto, apply to the foundation's accounts. The auditor shall ensure that the foundation's activities are consistent with its object, that it is run in a financially sound manner, and that government funds are used as intended.

## **§ 12. Reorganisation**

Any reorganisation of the foundation, including amendments to these Articles, may only be carried out following a decision by a four-fifths board majority. Any such decisions shall be approved by the Ministry of Culture and Church Affairs.

## **§ 13. Dissolution of the foundation**

In the event of the foundation being dissolved, the foundation's assets shall be transferred to an organisation with objectives that correspond to those of the Office for Contemporary Art Norway.